



MT. PLEASANT ISD FOUNDATION

Grant Number _____
(For office use only)

GRANT APPLICATION

There is a **\$2,000 maximum** on all grants
Any grant requests for amounts over this, will be rejected

*Grant Applications must be received at the MPISD Foundation Office
by **3 p.m. on Friday February 21, 2025***

If you have any questions, please email Mariela Crockett at mcrockett@mpisd.net

Project Title _____

Date Submitted _____

Primary Grant Writer _____

Email: _____

Cell Phone #: _____

School _____

Subject(s) _____

Grade(s) Participating in Grant _____

Do you presently donate to the MPISD Foundation? _____ Yes _____ No

READ CAREFULLY BEFORE SIGNING:

I _____ approve this grant application, and confirm that if this project includes a technology component, that I have spoken with the district Technology Director and all requirements he has required are included in this application and he has confirmed that this project is feasible.

Principal: _____ Date: _____
All grants must be signed by the campus Principal

District Facilities Services _____ Date _____
(Needed only if grant request seeks to modify a Mount Pleasant ISD facility or structure, impact on-going maintenance from the district or impact utilities)

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Project Title _____

Projected number of students impacted by grant project?

Have you applied and been denied for this project before? No Yes

Implementation Date _____ Completion Date _____

Total dollar amount requested* _____ *This amount must match the total on item 7 (budget)

Are there additional funding sources? No Yes

If "yes", please explain

If this grant were to be partially funded, please explain what items are crucial to your project:
(Ex. If asking for 15 sets of something, but even one set would help, let us know that. We may be able to fund one set per application cycle).

Application Narrative: (Please give a brief description of your project.)

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- 1. **Need and Purpose:** (What is the need for this money, how will the project be implemented, and what are your objectives? Please also tell us the number of students/teachers impacted. Include any research that supports the need for this project.)

- 2. **Description of Instructional Procedures:** (Describe proposed activities and tasks. Provide detail so that the review committee can distinguish innovative ideas.)

- 3. **Timeline:** (Provide a start and end timeline and the amount of time it will take to complete your project.)

- 4. **Evaluation:** (Describe how you will measure the success of your project. What methods of evaluation will be used? What tools will be used to determine project effectiveness?)

- 5. **Innovation:** (Is this project Innovative? If not, please skip this section)

6. **Identify any relevant community/school/parents/business partners involved in the project and their role(s):** (There does not have to be a school or community partner. However, bonus points are awarded for having a project that involves more community/school partners)

7. **Budget: How will the funds be used?**
Please rank your items in order of need. Please separate crucial items from bonus items, and if this is partially funded, please separate to show how that could be accomplished:

Item	Supplier	Cost/Item	Total
A total must be included in this section and it needs to match the total on page 2			

If this project includes a technology component (buying iPads, projectors, software, TV's etc.), **the principal is to contact the District Technology Director** and confirm if there are any warranties required by the district, and if this project is feasible.

Grant application checklist

This is to help you with the grant process and it is optional. You do not need to submit this page. KEEP THIS PAGE FOR YOUR RECORDS and feel free to edit as needed.

1. Project Research	
Researched project / item and verified that the total cost is \$2,000 or below (including all costs, such as shipping, etc.)	
Checked with the campus Secretary to ensure that the vendor is District-approved	
My item is a technology item and I contacted the District's Technology Director to share details and request a quote from a District Vendor	
2. Grant Writing	
Wrote grant w/o mentioning my school or my name	
Added all items on item 7 and wrote that amount on page 2 (total amount requested)	
3. Grant Submission	
Submitted grant to campus Principal for signature	
Made a copy of the grant to keep for my records	
Check what applies:	
Scanned <i>signed</i> grant and emailed to Mariela Crockett mcrockett@mpisd.net	
Sent grant by campus mail to Admin.- Mariela Crockett, no later than first thing in the morning of the deadline	
Gave grant to campus Principal for submission on:	
Hand-Delivered grant to Mariela Crockett on:	